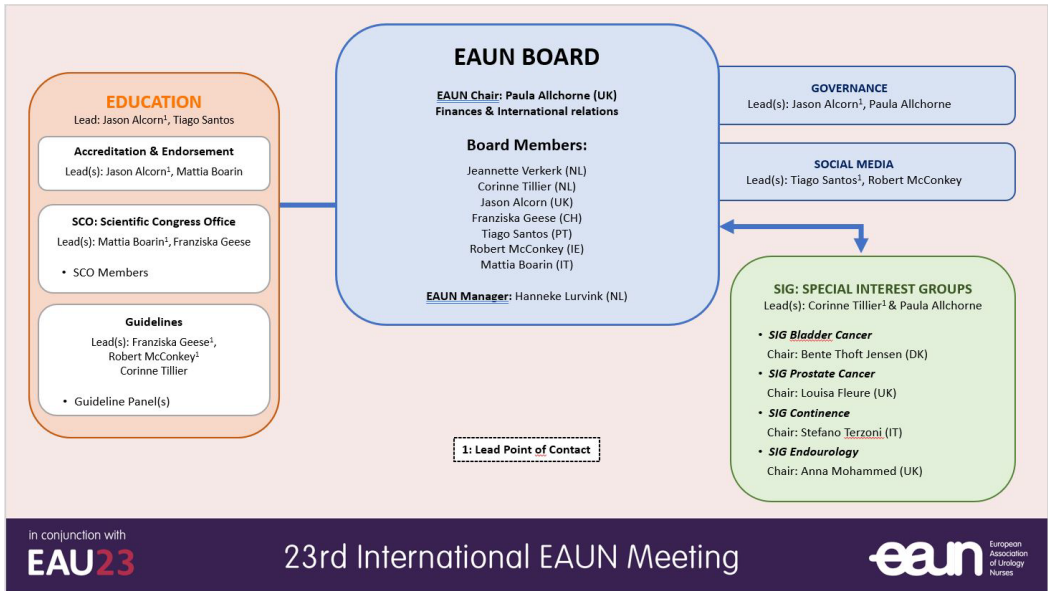




MINUTES ANNUAL GENERAL MEETING - Milan

Location: Milano Convention Center, Milan, Italy
Room: Blue Area, Room 3
Date: Monday, 13 March 2023
Time: 14.00 – 14.45 hrs.

Attendance: 24 delegates attended the AGM

		DECISIONS
1.	<p>Welcome by the chair, Paula Allchorne</p> <p>The AGM is an important aspect of our annual conference as it's our way of communicating to our members all the work that has been going on over the last year. As a board we have reflected on the needs of our EAUN members and how to delivery our long-term strategy, to be able to achieve this we have restructured our board (see below).</p> <p>See link for our long-term strategy - www.nurses.uroweb.org/nurses/about-eaun/the-aims-and-strategy/</p>  <p>The diagram illustrates the EAUN Board structure. At the center is the EAUN BOARD, led by Paula Allchorne (UK) for Finances & International relations. Board members include Jeannette Verkerk (NL), Corinne Tillier (NL), Jason Alcorn (UK), Franziska Geese (CH), Tiago Santos (PT), Robert McConkey (IE), and Mattia Boarin (IT). The EAUN Manager is Hanneke Lurvink (NL). To the left, the EDUCATION department is led by Jason Alcorn and Tiago Santos, overseeing Accreditation & Endorsement, the SCO (Scientific Congress Office), and Guidelines. To the right, GOVERNANCE is led by Jason Alcorn and Paula Allchorne, and SOCIAL MEDIA is led by Tiago Santos and Robert McConkey. Below these, SIG: SPECIAL INTEREST GROUPS are led by Corinne Tillier and Paula Allchorne, including SIG Bladder Cancer, SIG Prostate Cancer, SIG Continence, and SIG Endourology. A dashed box at the bottom of the diagram indicates the '1: Lead Point of Contact'.</p>	
2.	<p>Approval of the AGM Report 2022 (vote)</p> <p>The minutes are accepted without comments.</p>	<p>Vote result</p> <p>ACCEPTED</p>
3.	<p>Report by the Board Members 2022/23</p> <p>Accreditation & endorsement, presented by Jeannette Verkerk</p> <p>Accreditation is the granting of approval by an official review board after the ensuring certain requirements are met. The current board is independent of any EAUN boards</p>	

	<p>or groups. It has now been active for around 1.5 years. This is to ensure that any bias is removed as much as possible. The board is administered through the EAU-ACME office. The office provides structure and facilitation of CNE/CPD activities for members through an online system. This system is due to be replaced in the near future. Each EAUN member automatically has an online account where their CNE (Continuing Nursing Education) points are held. The benefits of this are: an online portfolio;; validation of educational activities; registration of CNE points, online learning or materials. Accounts can be found at https://mycme.eu-acme.org/.</p> <p>The board aims to meet bi annually; however, this is not always possible as members are spread globally. We promote the accreditation and endorsement of courses and activities that are of interest to members. We especially support applications from countries or those with no national society who have no formal process for accreditation. There is always room for more members to join the board.</p> <p>Endorsement is where the EAUN lends the EAUN name/logo to activities or materials that demonstrate commitment to high quality standards to urological patient care. These may contain study days, courses, brochures, books, as well as websites and apps.</p>	
	Guidelines by Franziska Geese	
	<p>The EAUN is committed to providing our members with up-to-date guidelines. The restructuring of the EAUN Board led to new responsibilities within the Guideline Subgroup. Two co-leads, Franziska Geese and Robert McConkey, along with Corinne Tillier, support the guideline panels in updating the guidelines by implementing structures and processes for high-quality guideline development and updates. To help achieve this commitment, the first task of the sub-group was to update the 'EAUN Guidelines Manual', which provides direction to guideline panels on the process of developing new guidelines and updating existing ones. There are already two guidelines, 'Catheterisation Urethral Intermittent in adults' and 'Catheterisation Indwelling catheters in adults – Urethral and Suprapubic', whose updating is in progress. The update of 'Intravesical instillation with mitomycin C or bacillus Calmette-Guérin in non-muscle invasive bladder cancer' is planned for 2023-2024. We, the Guideline Subgroup, encourage EAUN members interested in updating guidelines and joining a guideline panel to contact us at eaun@euroweb.org</p>	
	Scientific Congress Office by Jeannette Verkerk	
	<p>Mattia Boarin and Franziska Geese are the new two co-leads of the Scientific Congress Office (SCO). The SCO organises a 3-day EAUN annual meeting on various urological and general subjects, composing the scientific programme and selecting the speakers; it is responsible to propose a hands-on-training course pre-congress, based on ideas from the SIGs; it judges the abstracts send in by presenters and the poster presentations. The current SCO consists of six members: Mattia Boarin and Franziska Geese (co-leads), Pia Albin (CH), Lynn Casey (IE), Hendrique Huisman (NL), Morna Jones (UK).</p>	
	Social Media by Tiago Santos	
	<p>EAUN is currently making efforts to reinforce the presence on social media platforms as a facilitator to spread knowledge in the field of urology nursing and also for promoting own educational activities. We have official accounts on Twitter, LinkedIn and Facebook. Current members are Tiago Santos and Robert McConkey.</p>	
	Education	
	<p>The EAUN currently offers 4 webinars per year, has 10 e-courses available for members, and organised an ESUN course on UTI in September 2022. For the coming year we plan to organise another ESUN course and a robotic nursing meeting.</p>	

Special Interest Groups by Paula Allchorne

The four Special Interest Groups (bladder cancer, prostate cancer, continence and endourology) have also gone through a restructure with a designated chair and co-chair to support each other in the increased activities. Each SIG has devised a strategy going forward, they are highly active and organise webinars and thematic sessions during the Annual EAUN Congress. Furthermore, they will be pivotal to the production of EAUN guidelines. Thank you everyone, especially the chairs for all their ongoing support to the EAUN and EAUN members.

Membership development and Finances by Paula Allchorne

It is our responsibility to give our members an overview of the EAUN finances for 2022/23, as we always like to mention our huge appreciation to the EAU, whom supported the EAUN with 25,000 euros to help us deliver what you as members have told us are key to you, education and guidelines.

EAUN Membership update 2023

By Paula Allchorne, London, United Kingdom

Member Type	Number
Online members	2588
Full EAUN member	207
Honorary member	2
Affiliated EAUN member	7
Corresponding EAUN member	38
Total	2,842

Membership Fees 2022

- Group memberships 2022
 - € 5,075
 14 national group memberships
- Individual memberships 2022
 - € 8,622

TOTAL: € 13,697

in conjunction with
EAU23

23rd International EAUN Meeting

eaun European Association of Urology Nurses

The membership number went down slightly to 2,588, however, with more social media, current review process of our guidelines and the increased SIG activities we are hoping membership will increase.

Finance 2022					
		Income	Expenditure	Balance	Total Balance
Membership	Membership - 2842 (active members)	13,697.00	13,697.00	-	-
Board Meetings	Board Meetings (Virtual)		-	-	-
Education (webinars & ESUN)	Sponsor & registrations	44,275.00	35,676.00	8,599.00	8,599.00
International Contacts	Promotional		4,505.09	4,505.09	4,093.91
Miscellaneous Expenditure	Subscriptions, Promotional Items, Stationary		744.49	744.49	3,349.42
Guidelines	Intermittent catheter and design		1,165.39	1,165.39	2,184.03
Fellowship		-	3,493.20	3,493.20	-1,309.17
Revenue	EAU (congress, admin)	25,000.00	25,000.00		-1,309.17
	TOTAL	82,972.00	84,281.17		-1,309.17
TOTAL	Balance 2017/21				19,939.60
TOTAL	Balance 2022				18,630.43

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	International Relations by Paula Allchorne	
	<p>In 2022-2023 the EAUN Chair, presented at the British Association for Urology Nursing.</p> <ul style="list-style-type: none">November 2022, BAUN - United Kingdom. Diversity Across Europe. <p>Further, on behalf of the EAUN, Board and SCO members Franziska Geese, Robert McConkey, Hendrique Huisman provided a workshop for Nurse Practitioners at the ICN NP/APN Network Conference,</p> <ul style="list-style-type: none">‘Integrating urological cancer care: Nurse Practitioners bridging the gap between primary and secondary care.’, 21-24 August 2022, Dublin, Ireland. <p>The international collaborations are increasing. They now comprise INUS (Innsbruck, AT), ANZUP (Adelaide, AU), ICN NP/ANP (Dublin, IE), Post EAUN Meeting (Aarhus, DE) and SUNA (Society of Urologic Nurses & Associates, New Orleans, US).</p> <p>The EAUN is member of the European Specialist Nurses Organisation (ESNO), together with 14 other European specialist nurse organisations and individual members. It is also a member of the European Cancer Organisation (ECO) which includes focus groups. For more information: https://www.esno.org/index.html</p>	
4.	Changes in the Board and Board & Scientific Congress Office composition	Vote result
	<p>Unfortunately, we say goodbye and offer our thanks to Ana Semedo, who has played a vital role on the SCO committee, and Jeannette Verkerk who has been on the EAUN Board and chaired the SCO committee. Both have shown dedication to the EAUN and have contributed over and beyond expectations. Jeannette will be taking on a new role as the chair for a new SIG group ‘Sexual Health’.</p> <p>I am pleased to introduce Marcin Popiński from Poland, who will join the board after his successful vote by you all at the AGM. He will take up the responsibility on the Board to help Corinne Tillier with the active SIGs and ‘Education’ with Jason Alcorn and Tiago Santos. Marcin Popiński introduces himself to the members after which they are able to vote. Marcin Popiński’s candidacy is accepted by the members unanimously.</p>	ACCEPTED
	Board composition from March 2023 <div><div>EAUN Board</div><div><div>Paula Allchorne (Chair) (GB)</div><div>Corinne Tillier (Chair Elect) (NL)</div><div>Jason Alcorn (GB)</div><div>Mattia Boarin (IT)</div><div>Franziska Geese (CH)</div><div>Robert McConkey (IE)</div><div>Marcin Popiński (PL)</div><div>Tiago Santos (PT)</div></div></div>	

5.	Open forum	
	There are no further questions.	
	Closure	
	Finally, the chair hands over a certificate and token of appreciation to Jeannette Verkerk for her tremendous contribution to the EAUN in the 7 years she has been on the Board and gives a special thanks to Hanneke Lurvink, who supports the board from the central office with much dedication.	
	Thank you for attending the AGM!	



24th International EAUN Meeting

EAUN24 | Paris, France
6-8 April 2024

Looking forward to seeing you all in Paris 2024 –

Ronny Pieters Nominations and Travel grant applications deadline is 1 November!

Abstract deadline is 1 December 2023!